

October 31, 2003

TO: Board of Selectmen, Sewer Commissioners

FROM: Walter Foster, Chairman

SUBJECT: Selectmen and Sewer Commissioners Report

November 3, 2003
MEETING BEGINS AT 7:00 P.M.

I. CITIZEN'S CONCERNS

The Acton Memorial Library Foundation will be in to present a gift of monies to the Board.

II SEWER COMMISSIONERS' BUSINESS

III. PUBLIC HEARINGS & APPOINTMENTS

1. **7:05 MARY MICHELMAN** – Enclosed please find materials from Ms. Michelman related to a stream identification program she wishes to undertake.
2. **7:10 PRIVATE WAY PLOWING** – Enclosed please find materials for the Board's Annual Determination of Private Way Plowing.
3. **7:25 BRIAR BROOK VILLAGE CONDO-** Representatives of the Briar Brook Condominium will be into discuss Davis Road issues with the Board.
4. **7:45 HISTORIC DISTRICT COMMISSION OVERSIGHT MEETING**
5. **8:00 HISTORICAL COMMISSION OVERSIGHT MEETING**
6. **8:45 DANIELAS TACORITO, LIQUOR LICENSE VIOLATION** – Enclosed please find materials from Chief Widmayer in the subject regard for Board consideration.

IV. SELECTMEN'S BUSINESS

7. **DISCUSSION OF POSSIBLE CPA PROJECTS**
8. **520 MAIN STREET COMPREHENSIVE PERMIT APPLICATION** – Enclosed please find new materials for Board consideration.
9. **NESWC** – Discussion of public input process and schedule.
10. **EAST ACTON PLANNING COMMITTEE** – Enclosed please find materials related to disclosure statements for Board consideration.
11. **EAGLE SCOUT COURT OF HONOR, JAMES KINICKI** – Enclosed please find materials for Board assignment

12. **EAGLE SCOUT COURT OF HONOR, ANDREW C. FINLEY** – Enclosed please find materials for Board assignment...

13. **OTHER BUSINESS**

V CONSENT AGENDA

14. **ACCEPT MINUTES** – Enclosed please find Selectmen's Minutes of September 2, 2003, September 8, 2003, September 16, 2003 and September 22, 2003 for Board acceptance.

15. **ACCEPT GIFT** – Enclosed please find a request for acceptance of Greens from Dean Charter for use by the Acton Garden Club to decorate flower boxes located on public property around Town.

16. **ACCEPT GIFT** – Enclosed please find a request for acceptance of \$1,000 from the Draupner Ring Fund at Tufts University and \$300 from David and Pamela Cochrane to be used to construct a Kiosk with the Land Stewardship committee.

17. **REVISED LIQUOR SERVING POLICY, O'NATURALS** – Enclosed please find the revised Serving policy requested by the Board.

18. **SURPLUS RIDING MOWER** – Enclosed please find a request from Natural Resources Director to have a mower declared surplus and used as a trade in.

19. **SURPLUS 1952 JEEP**- Enclosed please find a request from the Acton Emergency Management Agency to have a Jeep declared surplus and to auction it off on EBay.

20. **ONE DAY LIQUOR LICENSE** – Enclosed please find a request for a One Day Liquor License from the Friends of the Acton Arboretum for Board consideration.

21. **FLU SHOT FEE** – Enclosed please find a recommendation from the Board of Health in the subject regard for Board consideration.

VI. TOWN MANAGER'S REPORT

VII EXECUTIVE SESSION

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

Nov. 17, Site Plan 65 Powder Mill Road, BOH Oversight meeting, TAC Oversight meeting
Dec. 1, Site Plan 1 & 19 Maple Street Mantuori Realty Trust
Dec. 15

GOALS 2003-2004

1. Labor Negotiations (Peter/Trey)
2. Improve Communication with Town Boards (Walter/Peter)
3. Revisit 2020 planning process for direction to make this process more beneficial towards implementation of long-term vision (Trey/Peter)
4. Towne Building Reuse (Bob)
5. ALG process be used for purpose of Budget Planning for FY04 Walter/Trey)

6. Process Planning for "Life after NESWC" (Peter) Implement Chairman Round Table – (Peter)
7. Joint IT process-organizational change (Walter/Dore/)
8. Middlesex Pension Alternatives (Walter)

GOALS carried forward

9. Public Safety Facility (Dore'/Trey)